# **PROGRAM GUIDELINE**

# **OSAKA GAS FOUNDATION OF INTERNATIONAL CULTURAL EXCHANGE**

**FOR**

**INSTITUT TEKNOLOGI BANDUNG**

1. **Terms and Conditions of the Grant**
   * + 1. Amount

Total amount of OGFICE 2018 fund for ITB is $ 12,000. This fund is available for **two research projects**.

* + - 1. Use of Grants

Use of grant shall be restricted to research projects and it shall not be used for researchers’ wages except remuneration for Graduate Students who are participating in the proposed research(max. 20% of total budget)

* + - 1. Duration of Research

10 months (November 2018 - November 2019).

1. **Selection of Research Projects**
   1. Principal Investigator (PI) of the proposed research projects should be permanent staff of ITB.
   2. Eligible research projects shall be creative in their content and that they shall be relevant to *Technologies concerned with natural gas* or *Global environmental problems.*
   3. Research proposal must be submitted to LPPM and also submitted trough the online system at http://research.itb.ac.id. For more information about submission of research proposal, please visit http://research.itb.ac.id.
   4. Research proposal should state the target output of the proposed research. The type and amount of the promised output targets should be mentioned. Research Commission has set a target output of each proposal must meet a minimum target of 1 unit output for every Rp. 25 million of research funding.

Table of Output Target

|  |  |  |
| --- | --- | --- |
| No | Type of Output | Output Unit |
| 1 | Publication in International Journal | 2 |
| 2 | Publication in National Journal | 1,5 |
| 3 | Publication in International Proceeding Conference | 1,5 |
| 4 | Publication in National Proceeding Conference | 1 |
| 5 | Paten | 2 |
| 6 | Prototype | 1 |
| 7 | Potential policies to be implemented | 2 |
| 8 | S*pin-off* | 1 for every Rp.25 juta |

* 1. All proposals will be evaluated by reviewers (in related fields) selected from Board of Reviewer ITB based on the selection criteria. Board of Reviewer and Research Commission will then select two proposals to be recommended for funding to OGFICE.

1. **Final Report and Self Evaluation**

Final report in the form of article style should be received by the end of November 2019, provided with Self Evaluation Report (See Self Evaluation Report Form).

Acceptance for Publication in Journal must be achieved within two years after research period.

**Cover : Yellow**

**PROPOSAL**

**OSAKA GAS FOUNDATION 2018**



**TITLE**

Principal Investigator:

…………………………..

Academic Unit

Faculty/School : ……………..........................

**INSTITUT TEKNOLOGI BANDUNG**

Month, 2018

1. **IDENTITY PAGE**
2. Title :
3. Relevance of Topic : Technologies concerned with natural gas

(Select the appropriate topic) /Global environmental problems

1. Research Period : November 2018 – November 2019

4.1 Principal Investigator :

* 1. Full Name :
  2. Academic Rank :
  3. NIP :
  4. Current Position :
  5. Academic Unit :
  6. Office Address/Phone/Fax/E-mail :
  7. Home Address/Phone/Fax/E-mail :

4.2 Members of the Team :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Name and Academic Rank** | **Field of Experties** | **Institution** | **Alocation of Time** | |
| **Hrs/week** | **Months** |
| 1. |  |  |  |  |  |
| ... |  |  |  |  |  |

4.3 Research Assistants/Students (mention names when available):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Name** | **Departement and NIM** | **Alocation of Time** | |
| **Hrs/week** | **Hrs/week** |
| 1. |  |  |  |  |
| … |  |  |  |  |

5. Proposed budget :

This proposal or research topic has not been funded or is not being funded by or submitted to other funding sources.

|  |  |
| --- | --- |
| Approved by,  Head of Academic Unit  Signature and Name  NIP. …………………….. | Bandung, ……………………  Principal Investigator  Signature and Name  NIP. …………………….. |

# **SUMMARY OF PROPOSAL (maximum 1 page)**

# **INTRODUCTION**

# **METHODS**

# **REFERENCES**

# **PERFORMANCE INDICATOR (ACHIEVEMENT TARGET)**

|  |  |
| --- | --- |
| **Research Output** |  |
| **Dissemination Activities** |  |
| **Student Involvement (S1, S2, & S3)** |  |

# **TIME SCHEDULE OF IMPLEMENTATION**

# **RESEARCH ROAD MAP AND RESEARCH GROUP ROAD MAP**

# **PROPOSED BUDGET**

# **a. Consumables**

# 

# **b. Services**

# **Travel**

# 

# **Rent, Service Charges, Sample Analysis and Others**

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# **CV OF RESEARCH TEAM**